

## Elevator Reservation Agreement

Reservation requested by: \_\_\_\_\_  
(Print first name and last name)

Check One:

Outgoing Resident: \_\_\_\_\_ Incoming Resident: \_\_\_\_\_

Unit: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Legal Unit Owner: \_\_\_\_\_  
(Print first and last name)

The reservation request is made for the use of the service elevator for the purpose of a move out/move in/delivery.

Delivery/Movers: \_\_\_\_\_

The date and time of the reservation shall be:

From: \_\_\_\_\_ To \_\_\_\_\_ | \_\_\_\_\_(Day) \_\_\_\_\_(Month) \_\_\_\_\_(Year)

**I understand and agree to the following conditions:**

1. I shall deposit with the property manager upon signing this agreement, a refundable security deposit in the amount of \$250.00 by cash, money order or certified cheque payable to: \_\_\_\_\_  
  
This amount will be refunded upon completion of the move and not having caused any damage to the common elements of the Condominium.
2. I shall notify the property manager and request an inspection of the elevator immediately prior to using the elevator. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the elevator and affected common elements.
3. I shall be liable for the full cost of all repairs to any damage which may occur as a result of the use of the elevator by me or my agents. I shall accept the cost of repairs as assessed by the property manager and acknowledge that all or part of the security deposit shall be withheld and applied towards the cost of repairs.
4. I shall only use the elevator during the term of the reservation.
5. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation.
6. I shall not obstruct corridors and elevator lobbies prior to, during or after the term of the reservation.
7. I agree that special care will be taken with regard to the mirrors that are present in the elevators. I agree that the protective pads must be in place prior, during and after and/or until the completion of the final inspection.
8. I acknowledge and agree that neither the Condominium nor the property manager shall be liable for any loss, damage and/or personal injury caused or suffered by any party.

I hereby acknowledge that I have read this Agreement and I agree to abide by the rules of the Condominium in force from time to time.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

Applicant's Signature: \_\_\_\_\_