

STATUS CERTIFICATE REQUEST FORM

PLEASE COMPLETE THIS FORM IN ITS ENTIRETY (or it won't be processed) AND EMAIL TO:
status@strategiccpm.ca

Status Certificate Requestor's Information:

First Name: _____ Last Name: _____
Email Address: _____ (Status Certificate will be emailed to this address)
Telephone Number (Cell): _____
Status Certificate for Building Address: _____ Unit: _____
Locker(s) Number and Level: _____ Parking(s) Number and Level: _____
Reason for Status Certificate Request: (check one): Sale Refinancing Other: _____
Has the Unit already been sold? Yes or No | If yes, Legal Name of Purchaser: _____
Closing Date (if applicable): _____ (day) _____ (month) _____ (year)
Purchaser's Tel #: _____ Purchaser's Email: _____
Purchaser's Lawyer Name: _____ Telephone Number: _____

Payment for Status Certificate:

Option 1: Interac email transfer \$100.00 to payments@strategiccpm.ca and use mandatory password: **strat1097**

Option 2: Deliver a bank draft or certified cheque (payable to: Strategic Property Management) to:
1097 North Service Rd. East, Suite 200, Oakville, Ontario, L6H 1A6.

Upon receipt of payment, the status certificate will be prepared and sent to you within ten (10) days.

Attention Buyers AND Sellers: Upon final closing, Management Office must receive a completed Pre-Authorized Payment form for condo fees and official notification of the transaction from the buyer's and/or seller's lawyer via fax: (905) 337-0801

In Addition:

All owners and tenants must be registered with the property management.

Move-in's and any elevator reservations (if applicable) must be arranged in advance with property management.

OFFICE USE ONLY (DO NOT COMPLETE):

Payment received on: \$ _____ on _____ Status Due on: _____

*Common Expense Arrears: \$ _____

*Common Expense Fees: \$ _____ Due on: _____

Prepaid Common Expenses Fees: \$ _____ Fiscal Year End: _____

Current Reserve Fund Balance: \$ _____ as of: _____

Reserve Opening Balance: \$ _____

Reserve Annual Contribution: \$ _____ Estimated Reserve Expenses: \$ _____

Unit(s) Levels and Numbers: _____